

Thursday, November 29,2007 Auditorium Arizona State Hospital	Arizona State Hospital Human Rights Committee Draft Minutes
Committee Members Present: C. Daniel Carrion, Leslie Paulas, Ellen Campbell, Barbara Niesel, Tami Johnson (by phone)	
Non-committee Members Present: Karen Smith, John Cooper, Natalie Shures, Edward Myers II	
Other Attendees: Kim Greenburg, Janine Roumain	
Committee Members Absent: Max Dine, Amahal Richardson	
Next Meeting: January 24,2008	
Approved: ____1/24/08 with corrections_____ Tami Johnson, Chairperson	

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date	Complete Yes/No
Review of _9/27/07____ Minutes	Dan moved to accept the minutes with this correction: Delete the second paragraph in section IV/B. Barb seconded/ motion passed	Delete as noted prior to posting minutes on Web site	Karen	12/15/07	Yes
Working Groups Seclusion and Restraint	Committee reviewed/Discussed S & R reports presented. Committee identified need for AzSH Policies and Procedures/determined members would request specific				

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	<p>policies as needed in order to ensure they were reviewing current P & P. Committee requested current S & R policy to increase understanding of criteria for particular terminology/Brief Physical/Mechanical Restraint Committee discussed option of matching frequency of certain Identifying Numbers in I & A reports to S & R reports</p>	Barb agreed to contact John Cooper to request a copy of the P & P.	Barb	1/24/08	
Incident and Accident Reports	<p>Tami reported that Critical Incident (CI) reports are not being sent electronically</p> <p>CI involving staff and consumer on W-4 was discussed/John detailed follow up actions for staff member.</p> <p>Committee reviewed Peer on Peer assaults</p>	<p>John will follow up to see why not being sent electronically</p> <p>Tami moved that this was a Rights Violation but follow up action was sufficient/Ellen seconded/motion passed unanimously.</p> <p>Tami moved to accept incidents identified as rights violations/Dan seconded/ motion passed</p>	John	1/24/07	

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	<p>The committee expressed concern about safety issues/adequacy of current room monitoring practices/single rooms available,</p> <p>Leslie noted that there are fewer self injury reports/descalation techniques have improved/ a slow/sure cultural change is occurring. More information about cueing specific to the consumer's deescalation plan would be helpful to the reviewers.</p>	<p>unanimously.</p> <p>Committee will monitor trends for these incidents</p> <p>Leslie moved to document cueing specific to de-escalation plan on I & A report/ Dan seconded/motion approved unanimously</p>	<p>Leslie to formally request this change (?)</p>	11/24/07	
CEO Report	<p>John distributed the Creating a Safe Environment Report (CASE)/discussion followed John recommended committee members attend the CASE meeting. There was a brief discussion about changes in the Governing Board and Advisory Board duties/lack of membership.</p> <p>Tami requested the ADHS/DBHS position on this situation/could the boards work in tandem?</p>	<p>Karen to present this question to appropriate ADHS staff</p>	Karen	11/24/07	
Other Business	Committee requested copy of P & P manual/ discussion followed	Barb will write request for P & P to be sent	Barb	1/24/08	

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	<p>regarding how to update Committee Copy/John offered Index so Committee could determine what policies were needed for their review/ Committee identified three issues for 1/24/07 agenda:</p> <p>Unit visits Membership Determine Amahal's membership status</p> <p>Tami announced she will resign after the next meeting.</p>	<p>electronically</p> <p>Leslie moved to recommend that AZSH begin entering I & A /S&R reports electronically/using EXCEL data base/Barb seconded/motion passed</p>	Leslie	1/24/08	
Meeting Adjourned	With no further business the meeting adjourned at 8:40 P.M.				